

Clerk: Christine Adams

15 March 2018

Dear Members of Duddon Parish Council,

You are hereby summoned to attend the Meeting of Duddon Parish Council to be held in the Victory Hall Rankin Room, Broughton in Furness on Thursday 22 March 2018 **19.30pm**

Agenda

1. Apologies

To receive apologies for absence.

2. Requests for Dispensations

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

3. Declarations of Interest

To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

4. To consider if there are any items on the agenda from which the press and public should be excluded.

5. Minutes

To authorise the chair to sign the minutes of the meeting of the Council held on 22 February 2018 as a true record.

6. Chairs Announcements

7. Public Participation

- a) Local Police Report
- b) County Cllrs report
- c) Residents are invited to give their views on items on this agenda or raise issues for future agendas. Please note that public participation is limited to a total of 15mins at the Chairs discretion.

8. Land at Foxfield

To give further consideration to selling the plot of land at Foxfield

9. Clerks Progress Report

- a) GDPR
- b) Occupation Lane
- c) PSPO Consultation
- d) Wreaks End
- e) No Sat Nav signs at Woodland
- f) Highways matters
- g) Street lighting

10. Victory Hall

To note that the Victory Hall roof will be in need of repairs later this summer.

11. Public Toilets

To consider the quotes for the refurbishment of the Public toilets.

12. Parish Charter

To give consideration to the Parish Charter Consultation.

13. Planning Applications (Planning applications can be viewed on the relevant authority's website)

7/2018/5127 – Broughton Auction Company Ltd, Broughton Auction Mart
Station Road, Broughton in Furness LA20 6HQ- Car Parking Area

7/2018/5132 – New Portal framed building to house machinery, tools and equipment
(For information only)

Notice of Grant of planning Permission

7/2018/5033

14. Joseph and Eleanor Gunson Almshouse Trust

To consider nominating a trustee for the above named charity (does not have to be a parish Cllr)

15. Parish Clerk Salary

To review the Parish Clerk's salary

15. Financial Matters

- a) To authorise payment of accounts (schedule attached).
- b) To review the budgets for 2017/18 and 2018/19

16. Correspondence

To note items of correspondence received since the last meeting.

17. Councillors Reports

Each Cllr is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

18. District Cllr's Report

19. Date of Next Meeting

To note that the next council meeting will be on 26 April 2018.

Signed: *Christine Adams*

Parish Clerk

Duddon Parish Council

Draft Minutes February 2018

DUDDON PARISH COUNCIL

Minutes of the meeting held on Thursday 22 February 2018 in the Rankin Room Victory Hall, Broughton-in-Furness

- Present** Cllr G Albion, Cllr J Curwen, Cllr Glessal, Cllr Johnson, Cllr Longworth, Cllr Pitts and Cllr J Sayer.
- 021/18 Apologies**
Resolved to accept apologies from Cllr A Downe, Cllr C Edmondson, Cllr E Knowles.
- 022/18 Requests for Dispensations**
Resolved to note that there were no requests for dispensations.
- 023/18 Declaration of Interests**
Cllr Curwen declared an interest in planning application SL/2018/0119
- 024/18 To consider if there are any items on the agenda from which the press and public should be excluded.**
Resolved that no items are to be discussed in private.
- 025/18 Minutes**
Resolved that the minutes of the meeting held on Thursday 25 January 2018 be signed by the chair as a true record.
- 026/18 Chairs Announcements**
The Chair took this opportunity to remind everyone of the standing orders, in particular section 10 – Disorderly Conduct. The chair also advised that the meeting was closing at 9.30pm, if there are remaining items on the agenda they will be adjourned.
- 027/18 Public Participation.**
- a) Police – The Police were not in attendance but had sent the following report;
21 Jan. Distinctly odd crash at the end of Wrecks where car heading from Barrow went through the bridge and managed to get neatly parked up in the gateway with no front wheels in the 12 mins it took me to get there.
3 Feb. Out of area customers made off without payment from Black Cock.
14 Feb. Landrover from Manchester area reported in Woodland area early hours of the morning, stopped and searched prior to M6.
I'm chasing up TS about the Cold Calling Zone as they've gone quiet.
 - a) County Cllr Matt Brereton was in attendance and advised that Council Tax will be increasing for 2018/19. He also advised that he is waiting for an update from Victoria Upton.
 - b) There was no update from The Community Led Plan Group.
 - c) A land owner from Occupation Lane was in attendance and advised that he would be willing to have a permitted Bridleway on Occupation Lane but not dedicate it.
- 028/18 Occupation Lane**
Discussed in public participation
- 029/18 Allotment Field**
Resolved to have the plots rotavated and to raise some of the plots and to apply to Cumbria County Council to see if there is any available funding to help. This should encourage more people to take up an allotment.

- 030/18 Wilson Park**
Resolved to ask T.Glessal & Co to clean the ditch out in Wilson Park.
- 031/18 Public Space Protection Order**
 Consideration was given to the Consultation stage of the PSPO. **Resolved** to get the consultation within the next week.
- 032/18 Public Toilets**
 The clerk has requested quotes from 3 plumbers and has chased them up but still has not received them.
- 033/18 Consultations**
- a) Major Road Network – **Resolved** that Cllr Pitts will respond to this consultation supporting the Greenodd to Calderbridge route
 - b) NHS England consultation asks the public for views on over-the-counter medicines – **Resolved** that Cllr Pitts will respond on behalf of the Parish Council raising concern that we do not have any chemists.
- 034/18 Natural England – North West Coastal Access**
 Consideration was given to whether the Parish Council want to continue to pursue this matter following the response form Natural England. **Resolved** not to lobby for a proper footpath and crossing over the River Duddon.
- 035/18 Planning Applications (Planning applications can be viewed on the relevant authority's website)**
 T/2018.0014 – The Square, Broughton in Furness
 T1 Lime Tree Pruning – minor pruning, T2 Norway Maple – Fell, T3 Horsechestnut – crown.- The Parish Council cannot comment on this.
 SL/2018/0119 – Land at Skelly Crag, Foxfield, Broughton in Furness
 Erection of a dwelling (reserved matters of access, appearance, landscaping, layout and scale) - No Objections
 7/2018/5096 - Syke House, Church Street, Broughton in Furness LA20 6ER
 Barn Conversion to form ancillary accommodation to Syke House – Received after agendas were sent out
Grant of Planning Application
 7/2017/5794 - Hall Dunnerdale Farm, Seathwaite
 7/2017/5709 – High Cross Inn, Broughton-in-Furness
- 036/18 Joseph and Eleanor Gunson Almshouse Trust**
 Adjourned until the next meeting.
- 037/18 Working Relationships with other Groups and Authorities**
 There was a discussion regarding how to improve working relationships with other groups and authorities. **Resolved** that Cllr Knowles, Cllr Longwoeth, Cllr Sayers and the clerk will request an informal meeting to discuss communication issues.
- 038/18 Clerks Resignation letter**
 There was discussion regarding the clerk's resignation letter which was read out at the January meeting. The clerk agreed to give it another 6 months but there are some things which must change.

039/18 Financial Matters

Resolved that the following Direct Debits, Standing Orders be paid:

E-on	71.68
HMRC	51.60
C Adams	225.00
Healthmatic	385.99
NPower	141.25
G Albion	13.60
Waterplus	63.33
Scribe Accounting	<u>237.72</u>
	<u>£1190.17</u>

Receipts

E-on	<u>£295.16</u>
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040/18 Accounting Package

Resolved that to subscribe to Scribe 2000 Ltd for an accounting package specifically designed for Councils. This will save the clerk a considerable amount of time.

041/18 Correspondence

To note items of correspondence received since the last meeting.

042/18 Councillors Reports

Cllr Albion asked if there was any money to spend in Wilson Park.

Cllr Johnson raised concern about the Junction at Rose Cottage.

Cllr Glessal raised concern about the trees at 5 arches not being cut back.

043/18 District Cllr's Report

Cllr Curwen has advised that he will deal with flooding matters any more. He advised that some of Broughton Beck has been cleaned out but there is still more cleaning out to be done. He raised concern about car parking at Skelly Grag. Cllr Curwen also raised concern about the road across the mosses.

044/18 Date of Next Meeting

To note that the next council meeting will be on 22 March 2018.

The Chair closed the meeting at 9.29pm

Cameron Yazdi <cameron.yazdi@southlakeland.gov.uk>

6/3/2018 17:17

Parish Charter consultation

To Cameron Yazdi <cameron.yazdi@southlakeland.gov.uk>

Dear Parish Clerks (Bcc'd),

Please find attached a draft copy of the updated parish charter. We will be taking comments and suggested amendments from parish clerks and councils until **Monday 16 April 2018**.

Please could anyone interested in giving feedback also answers the following questions:

1. Do you use the parish charter?
2. Is it helpful when you need it?
3. Are there any contacts that should be included?

Kind regards,
Cameron

Cameron Yazdi | Partnership and Community Project Officer
South Lakeland District Council, South Lakeland House, Lowther Street, Kendal, Cumbria LA9 4DQ

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South Lakeland District Council

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- DRAFT Parish Charter 2018.pdf (255 KB)

Schedule of Payments and Receipts March 2018
Duddon Parish C

Payee	Net	Vat	Gross	Reason
E-on	61.67	3.08	64.75	Street lighting
HMRC			51.60	PAYE
Salary			225.00	Wages
Healthmatic	321.66	64.33	385.99	Public Toilets
Optech Fibres			314.78	Street light repairs
G Thompson			495.00	Tree work in Square
			105.00	Expenses (approx)
	<u>383.33</u>	<u>67.41</u>	<u>1642.12</u>	

Receipts

Rent	30.00
Toilets	32.12
CGP	700.00
	<u>£762.12</u>

Possible another invoice to come for street light repairs